

Faith Church Administrative Council Meeting Minutes
February 25, 2021 Meeting began at 6:30pm; ended at 8:20pm

Minutes submitted by Donette Firnstahl, Administrative Secretary

In Attendance: Pastor Karen Evenson, Scott Evenson (Kitchen Lead), Donette Firnstahl (Admin/Ad Council Secretary), Dee Parker (WOF Chair), Emily Svendsen (SPRC, Co-Lay Leader), Mary Fiscus (Care Team, Covid Planning team, Communications team), Cathy Hemish (Faith for Kids and Youth Lead), Barb Truitt-Petersen (SPRC and member-at large) Ginger Stemme (SPRC Chair), Tom Hemish (Ad Council Chair),

Not in Attendance: Beckie Duff (Finance Secretary), Kathy Gunderson (Music Coordinator), Steve Duff (Trustee), Sandi Gressman (Treasurer), Bob Heinle (trustee/Head Usher), Lois Voigt (Stewardship/Finance), Bill Turner (SPRC At-Large Ad Council), Cory Gressman (Lead Tech), Ashley Folven (Trustee Vice Chair) Norm Muzzy (Trustee Chair), Kim Lomas (Lay Leader), Tyler Uilk (Connect Church Trustee/Secretary) (Historian).

Devotions: From Pastor Karen. Grace for the moment John 1:46.

*Please let Tom know if you're interested in doing the devotional at our March Ad Council Meeting.

Opening Prayer: Pastor Karen

Approval of Meeting Minutes from Ad Council January 28, 2021 meeting. Cathy Hemish made a **motion** to approve, second by Mary Fiscus. **Motion passed.**

Old Business:

Ad Council needs to complete and approve a 2021 Ministry Plan. (2021 Ministry Plan is completed and attached). **Motion** to adopt the 2021 Ministry Plan by Ginger Stemme seconded by Dee Parker. **Motion passed.**

Motion made by Barb Truitt-Petersen: Faith Church will host Classical Conversations Homeschool Community again for the next school year. Thursdays from 8:00am-3:30pm September 2021-April 2022. seconded by Ginger S. **Motion passed.** Cathy Hemish mentioned how much we appreciate Classical Conversations Homeschool and their involvement with Faith Church, they are a value to us!

Motion by Ginger S. Adopt the updated Mission Statement. *Faith Church exists to serve and care for the community as we work to make disciples of Jesus Christ and grow together in relationship with God and with our neighbors.* seconded by Cathy H. **motion passed.** Cathy mentioned it would be good to have the Mission Statement

more visual, in front of us in every way. Ginger said "let's heavily promote the Mission Statement ". Tom said it should be a part of all our communication, social media, newsletter, live streams, ect. Cathy H also suggested we have it in a form of a picture of some sort above our doors coming and leaving the church as a reminder to everyone.

- **Annual Faith Church commitment to LIVE and to be a VITAL congregation** *(in February 2020, we agreed that the Faith Church council needs to do this annually so we never forget that this is a core value). We learned as a church that we need to be intentional about this, or we could find ourselves slipping into bad habits...* Who will make the motion? **Motion made** by Emily Svendsen. In 2021 Faith Church will continue its commitment to LIVE and to be a VITAL congregation!! **2nd** by Ginger S. **Motion passed.**

New Business:

Action Items:

- Tom would like the Ad Council to look at a 5 year plan and give some thought and ideas on this for the next meeting. (Building projects, goals, more ways to reach out...)
- **Root Beer Stand: Dakota County Fair Registration; Licensed for 2021?**
Norm Muzzy, Tom and Cathy Hemish, and Scott Evenson will work together to prepare the root beer stand for use and community involvement/missions fundraising in 2021. Scott will work with Donette on filling out the paperwork for the Dakota County Fair and the Health department. It was suggested to add to the number of days for the Health Permit to allow for the stand to be used at car shows and anything else that might pop up for an opportunity to raise funds.
- Discuss Easter Sunday Service and the order for palms and flowers. Flowers and Palms need to be ordered by 3/2. Keep the order of Palms in Farmington to support our Mission Statement. (3/1 Palms ordered at Buds, they do not have Easter flowers so we will order from Gertens 3/2. Donette) Ginger S. would like to donate \$60.00 to the Easter Flower Fund for the church. Planning team talked about being in the building for a shorter amount of time and if we are able to be outside as well. Connect Church would like to worship after Faith and maybe we could have some shared time together outside. BreAnne has some ideas for the youth to do on Easter Sunday. Easter baskets are being made for all the youth to

be handed out as we will not do the egg hunt. Connect Church is handing out wrapped cookies and coffee and lemonade in go cups.

- All council members come up with creative ideas with your teams and encourage them so we can start to get all the gathering areas done. HVAC is at \$40,000 and growing and is in need of an additional \$20,000 to complete the projects in the Gathering Hall and Kitchen.
- Please share with others that we are hiring a youth coordinator, a part time position but well paid. Get the word out anyway you have the opportunity to. One applicant so far has applied.
- Donette will be placing signage in the kitchen to remind everyone to sign in at the 7th street entrance.
- Pre Register for Easter Sunday. Pastor Karen will see how others are doing this.
- Make another sign in for Easter at the front door. Will we want a few so it moves faster with some inside and some outside?

Individual Reports:

Pastors Report -- Report is attached to the agenda.

Communications Team includes; Pastor, Church Amin (Donette), Lay Leaders (Kim Lomas and Emily Sevedsen), Ad Council Chair (TomHemish), Care Team (Mary Fiscus), Ministry/Missions (Dee Parker). The average worship attendance for 2019 was 82 this includes worship on Sunday, Wednesday and Thursday. The average for 2020 was 117 this in person and online for worship on Sunday and Wednesday only. This is a **42%** increase. Report 2/11/21 and 2/21/21 (attached to the Agenda)

Trustees -- Report was attached to the Ad Council Agenda

SPRC Report -- Report was attached to the Ad Council Agenda.

Faith for Kids and Youth-- Report was attached to the Agenda

Care Team -- The Care Team will be getting lists of birthdays, anniversaries or other special events out to the callers so they can send cards and continue with our personal message from the church even though we are not together. Mary is the Care Team Lead.

Women of Faith/Missions -- Meeting date: The next meeting will be Tuesday, March 16, 2021 at 1 p.m. The Yellow Ribbon Dinner will be held on June 7th and August 2nd outside. Ten churches and organizations will all work together on this. Please send names to add to the 40 days of prayer. (this is an update from the meeting the report was attached to the Agenda)

Dee is the WoF Team Lead.

Music/ Worship/ IT -- No new report at the time of the meeting. Kathy Gunderson is the Team Lead

Kitchen Team -- No new report at the time of the meeting. Scott is the Kitchen Team Lead.

Finance -- Reports will come out every other month. On 2/16 we received half of the Investing in Congregations grant and have \$7,500 in the bank. Finance team is still looking for a second person to train as Treasurer to share or take that over.

Next Administrative Council Mtg: Thursday, March 25th, 2021 at 6:30 PM via Zoom

Tom and Pastor Karen closed in prayer.

***Motion** to adjourn made by Cathy, second by Emily. **Motion passed.**